

Change or Add Emergency Contacts in Skyward

Go to the Timberline website at timberline.alpineschools.org and click the Skyward logo.



Alpine School District
Student Production - Live

Use your guardian username and password to login to Skyward Family Access.

A login form with two input fields: "Login ID:" and "Password:". Below the fields is a "Sign In" button. At the bottom, there is a link for "Forgot your Login/Password?" and a timestamp "05.12.06.00". An arrow from the text above points to the "Login ID:" field.

Login ID:

Password:

[Forgot your Login/Password?](#)

05.12.06.00

Click **Student Information** on the left side of the screen

A sidebar menu titled "Student Information Update" for "School Year 2012-13". It lists several options: "General Information", "Calendar", "Student Information", "Gradebook", "Message Center", and "Attendance". An arrow from the text above points to the "Student Information" link.

Student Information Update
School Year 2012-13

General Information

- [Calendar](#)
- [Student Information](#)
- [Gradebook](#)
- [Message Center](#)
- [Attendance](#)

On the right side of the student information screen click **Request Change to my Child's Information**

A navigation bar with links for "English", "Spanish", "Account Info", "Print", and "Logout". Below it, a link for "Request Change(s) to my Child's Information" is highlighted. An arrow from the text above points to this link.

English | Spanish | Account Info | Print | Logout

[Request Change\(s\) to my Child's Information](#)

Scroll down until you reach the emergency contact area of the page.

Click **Request Changes to Emergency Contacts** to edit a contact.

Click **Add a New Emergency Contact** to add.

Two buttons: "Request Changes to Emergency Contacts" and "Add a New Emergency Contact". Arrows from the text above point to each button.

[Request Changes to Emergency Contacts](#)

[Add a New Emergency Contact](#)