

TIMBERLINE MIDDLE SCHOOL

School Community Council

MEETING AGENDA

Thursday, November 6, 2014
3:10pm - 4:10pm

Welcome: Chrissy Hannemann - Chair 2014-2015

In attendance: Alicia Hilton, Chrissy Hannemann, Michelle Schirmer, Julie Day, Kristen Arnold, Matt King, Michelle Larsen, Gay Ashton, Kelley Friden, Michael Malouf.

- I. Questions/Corrections of minutes from October 3, 2013 meeting:
Minutes approved
- II. Accreditation Review—Michelle Larsen:



- #### AREAS OF NOTABLE ACHIEVEMENT:
- ▶ Purpose and Direction
 - ▶ Resources and Support Systems
 - ▶ qualified professional and support staff sufficient in number
 - ▶ instructional time, material resources and fiscal resources are sufficient
 - ▶ school maintains facilities and equipment to provide a safe, clean and healthy environment for all students and staff
 - ▶ Student Performance
 - ▶ For several years, over 90% of Timberline students have reached proficiency as measured by the CRT's in Language Arts, Mathematics and Science.
 - ▶ Timberline's proficiency rate has been above the state and district average for the past four years in all areas measured by the CRT.

- #### AREAS IN NEED OF IMPROVEMENT:
- ▶ Data collection and analysis
 - ▶ Formative assessment – by the student by the standard for the purpose of differentiated instruction.
 - ▶ Professional and support staff need additional training in the evaluation, interpretation, and use of data
 - ▶ Growth scores
 - ▶ Limited classroom formative and summative assessment data.

- ▶ Day 1
 - ▶ Faculty Meeting & Breakfast- Team Introductions
 - ▶ Principal's Overview- Shared results of self evaluation
 - ▶ Effective Learning Environment Observations
 - ▶ 20 minutes/classroom (rubric)
 - ▶ Student Interviews
 - ▶ Parent Meeting
- ▶ Day 2
 - ▶ Team Work Session
 - ▶ Effective Learning Environment Observations
 - ▶ Administrative Meeting
 - ▶ Exit Report- Entire Faculty

TEAM FINDINGS:

- ▶ The IEQ score is generated by combining the ratings of the:
 - ▶ Performance indicators within each AdvancED Standard.
 - ▶ Student Performance Diagnostic
 - ▶ Stakeholder Feedback Diagnostic (surveys of students, parents, and staff/teachers)
- ▶ To better leverage the information obtained from an institution's score, the IEQ composite score may be segmented into three sub-scores of performance, called "domains":
 - ▶ Teaching and Learning Impact
 - ▶ Leadership Capacity
 - ▶ Resource Utilization

Index of Education Quality (IEQ)		
	School	Average
Overall	315.38	282.79
Teaching & Learning Impact	299.21	274.14
Leadership Capacity	346.97	296.08
Resource Utilization	314.29	286.32

ACCREDITED- 5 YEARS

- ▶ **Improvement Priorities:**
 - ▶ Using data to improve differentiated instruction
- ▶ **Opportunities for Improvement:**
 - ▶ Use ZAP for mastery of specific standards (instead of missing assignments)
 - ▶ Systematic process to replace and maintain technology
 - ▶ More technology in student hands
 - ▶ Professional development
- ▶ *Written report should be here within a week or two.



October 24, 2014

Dear Principal Hill and Assistant Principal Larsen,

On behalf of AdvancED, I wish to express my sincere thanks for hosting the AdvancED Accreditation External Review team. Thank you for your hospitality and for attending to the team's needs. Your excellent planning and scheduling helped ensure a smooth review.

I enjoyed the opportunity to work with you. It is my hope that the External Review met your expectations and that the findings from the review will help you in your efforts to improve student performance and overall school effectiveness.

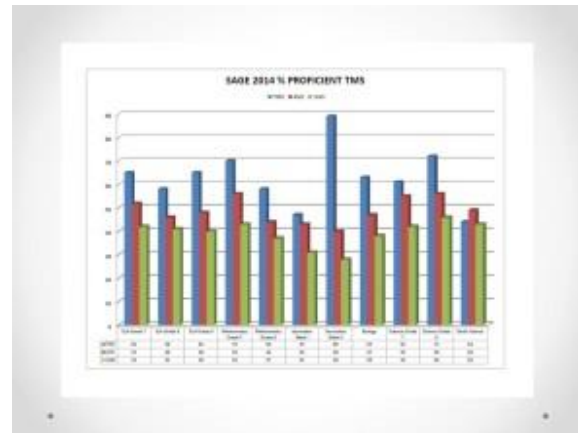
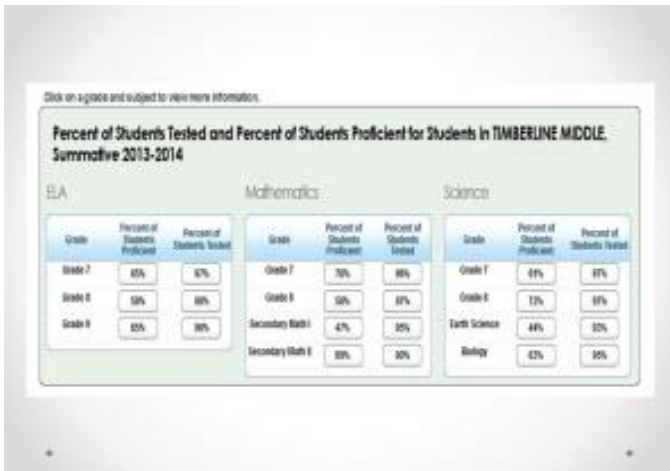
You will receive the written report approximately one month after the External Review. Please do not hesitate to contact me should you have any questions as you review the report. I can be reached at 435-632-3489 or tim.lowe@washk12.org.

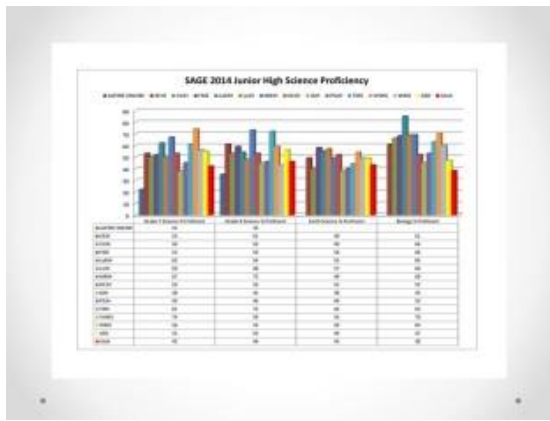
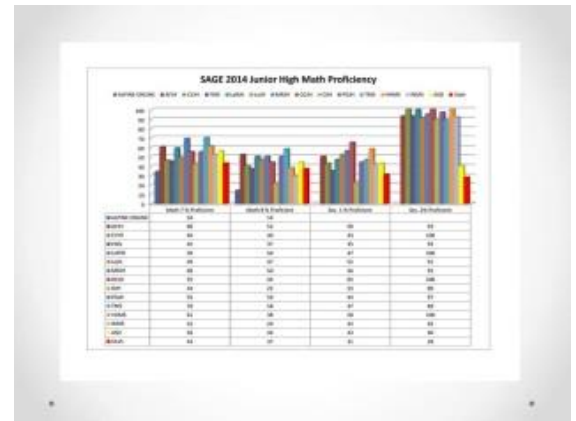
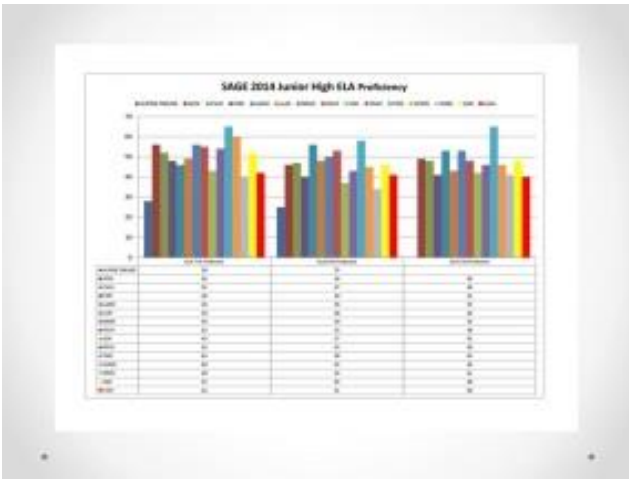
Thank you again for hosting the AdvancED External Review team. It was a pleasure working with you. I commend you and your school for its commitment to advancing excellence in education through the accreditation process.

Sincerely,

Tim Lowe
External Review Lead Evaluator

III. SAGE Test Results:





What Now?

- Celebrate our students and everyone's efforts
- Stay our [course](#)
- Recognize the importance of continuous improvement
- Rigor – With increased rigor comes opportunity to study and work together to figure out how to increase our students' depth of knowledge and forward student achievement

Thank you for all of the hard work you do!

IV. Tardy Policy—Matt King:

Between 8:15 a.m. and 8:35 a.m., students who come late to school with a parent excuse, are already in the building, or are late without an excuse, will report to the Adult Student Tracker who will check them in and send them to class with a pink tardy slip with time, date, and tracker's signature. Tardies due to late arrival at school must be cleared within 24 hours of the tardy. The TMS tardy policy outlined below will be followed:

1st tardy in the quarter-Student will be given a warning and required to review school policy and sign it, indicating they understand the policy.

2nd tardy in the quarter-A 30 minute detention will be assigned. While in detention, students will be required to contact parents to inform them of their second tardy.

3rd tardy in the quarter-An email will be sent hometo the parent, and student will be assigned a 30 minute detention either before or after school. If the student fails to come to detention, student and parent will meet with an administrator.

4th tardy in the quarter-Parent will be contacted. A 30 minute before or after school detention will be assigned. If the student fails to make up the assigned time, the student and parents will meet with an administrator.

5th tardy in the quarter-A 60 minute detention will be assigned. At this point, the student and a parent will need to meet with an administrator to make a plan to change present course of action. Student may also earn a School-wide-“U.”

6th tardy in the quarter-The student and parent will meet with an administrator to discuss a possible schedule change, ISS, OSS or other interventions. Student may earn a School-wide-“U”.

*We are being consistent with calling and emailing, but our numbers were up this quarter. The students that have high number of tardies are down.

V. **Advisory/ZAP Program:**

In advisory our teachers focus on their students, where they are with grades, missing assignments, and help them improve their learning.

VI. **Training Available through the State-Chrissy Hannemann**

Our district does great with SCC training.

There is training on November 12th @ Bennion Jr. High

More information @schoolandtrust.org, There are always a few changes each year.

VII. **Roundtable Q&A:**

Next meeting - Thursday, December 5, 2013 at 3:10pm

SCC Members:

Brittney Bills	(2)	Terry Hill	Admin./Principal
Alicia Hilton	(2)	Matt King	Admin./Asst. Principal
Carla Merrill	(1)	Michelle Larsen	Admin./Asst. Principal
Chrissy Hannemann	(1)	Gay Ashton	Faculty
Michelle Schirmer	(2)	Kelley Friden	Faculty
Julie Day	(2)	Michael Malouf	Faculty
Kristen Arnold	(1)	Nita Wood	Faculty

Kristin Johnson	PTSA President
Brittney Bills	District CC
Wendy Hart	ASD Board Member

(Names that are bold indicate voting members)