

## Authorization for Automatic Withdrawal Payment

Parent/Guardian \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_ Email Address \_\_\_\_\_

| Student Name | Student ID# | Student Fees Due | Monthly Charge (\$2x # of months) | # of Months | Total (Fees + monthly charge) | Payment (Total divided by # of months) |
|--------------|-------------|------------------|-----------------------------------|-------------|-------------------------------|--|
|              |             |                  |                                   |             |                               |  |
|              |             |                  |                                   |             |                               |  |
|              |             |                  |                                   |             |                               |  |

Bank Name \_\_\_\_\_ Checking Savings

Bank Routing # \_\_\_\_\_ Account # \_\_\_\_\_

As a participant of this debit service, I agree to and understand the following:

1. Funds will be transferred on/near the 15th day of each month.
2. Total amount due must be paid by **April 15**. To ensure this, monthly payments may be adjusted as necessary to cover class changes and additional school fees.
3. There is a **\$2** fee per month per family for this transaction.
4. I will ensure that funds are in my designated account to cover the electronic transfer.
5. A 15 day notice must be given to cancel or modify this electronic transfer.
6. First refused fund transfer may result in my account being removed from the payment program and remaining balance would need to be paid in full.
7. This service is only available for school fees, yearbooks and other optional fees may not be included with this service.

I have read and agree to the above ACH (Automated Clearing House) agreement and authorize Lehi Junior High School to transfer the necessary funds to cover my student's school fees.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**IMPORTANT: This application will not be processed without a VOIDED CHECK attached.**