Frontier Middle School
Home of the Mustangs

New Student Registration Checklist

You must have the following documents to register a new student.

The following information is required by law in order to enroll a new student. If any of these items are missing, we will not be able to complete the registration process.

- ☐ **Withdrawal Form/Transcript/Report Card** – Obtained from previous school.

- ☐ **Registration Form** – signed by Custodial Guardian.

- ☐ **Custodial Guardianship** – This from must be accompanied with proof. A copy of the <u>Divorce Agreement</u> is required to establish physical and custodial rights (if this applies to you). If the student is not living with the custodial guardian, you must complete Power of Attorney or meet with Student Services at Alpine School District Offices.

- ☐ **Birth Certificate** – Original to be copied. We can no longer accept the wallet size birth certificates. Please refer to the Public Health Department to obtain and original.

- ☐ **Immunization Records** – You must have a current TDap booster, 3 Hepatitis B, 1 Varicella (Chickenpox) and 2 Hepatitis A vaccines for all new students. If shots are needed, contact the Public Health Department.

- ☐ **Proof Of Residency** – You need one of the following: Utility bill, lease agreement, or purchase agreement. A notarized letter is required if you are living with another family.

- ☐ **Special Education** – If your student has been serviced in Special Education classes, you will need to contact the previous school to obtain a current copy of the IEP. An appointment will need to be made with our special Education Dept prior to classes being scheduled.

Frontier Middle School	Counseling Office/Registrar	801-610-8777
Frontier Middle School	Fax Number	
District Office	575 N 100 E, American Fork	801-610-8400
Student Services	Jeanette Keatch, Room 240	801-610-8486
Public Health Dept.	599 South 500 East, American Fork, UT	801-851-7333
Bus Information	Transportation Office	801-610-8850

New Student Registration Hours Are By Appointment Only!

801-610-8777