



School Community Council Meeting Minutes
October 29, 2015

In Attendance:

Mark Whitaker	Pete Swiderski	Heather Morgan
Michelle Bagley	Rachel Hoffman	Marie Pavich
Brittini Smith	Kim Pence	Misty Purser
Jaime Ward	Amber Gardiner	Derrick Kellis
Ellen Palsson	Lynne Mower	Kara Edwards
Janet Wynn		

Guests: John Spencer, Jane Lindhout, Stephanie Wolfley, Amber Bonner

SCC Co-Chair Pete Swiderski opened the meeting and welcomed all members in attendance. A motion was made by Kara Edwards to approve the minutes, as amended, from the September SCC meeting. The motion was seconded by Janet Wynn, all were in favor and the motion was unanimously carried.

John Spencer and Jane Lindhout presented on behalf of Alpine School District. Their presentation was an accounting of the bonds that have been issued in support of ASD and to help the community in looking forward to the future.

In 2001, a \$200m bond was issued. Monies from this bond were spent to build 8 new elementary schools, 2 new middle schools, and to finance 4 high school, 6 junior high, and 22 elementary school projects.

In 2006, a \$230m bond was issued. Monies from this bond were used to build 7 new elementary schools, 1 new middle school, and 1 new high school. Additional projects included 3 high school, 4 junior high, and 7 elementary school renovations/additions.

In 2011, a \$210m bond was issued and released in 4 phases.

- Phase 1 – Seismic upgrades to Alpine and Sego Lily elementary schools, completed in Fall, 2012. Rebuilds of Westmore Elementary (completed in Summer, 2013) and Cherry Hill Elementary (completed in Winter, 2014).
- Phase II – 16 classroom additions for AFJH, completed in Winter, 2014. Parking/drop off area for Lehi, Jr., completed in Fall, 2014. New Black Ridge and Dry Creek elementary schools, also completed in the Fall, 2014.

- Phase III – Gym/Classroom rebuilds for Orem Jr., completed Fall, 2014. Athletic addition for PGHS, completed November, 2015. New Skyridge High School, opening Fall, 2016.
- Phase IV – Scera Park Elementary, new parking (completed Fall, 2014). New River Rock Elementary (completed Fall, 2015). Relocation of ATEC (completed Fall, 2015). Addition of Weight Rooms to LPHS and Timpanogos High (completed Fall, 2015). Rebuild of Grovecrest Elementary (to be completed, Fall 2017), and one new elementary school (TBD, to be completed Fall, 2017).

Alpine School District currently has 56 elementary schools, 12 junior high schools, 9 high schools, and 6 special purpose schools. Student enrollment when the district opened in 1915 was 4,906. Enrollment is currently 75,403 students. Enrollment projections for the next five years indicate a growth of an additional 5,000 students. By 2020, student enrollment is projected to be over 80,000. The district has consistently been within 1% of projected growth numbers.

ASD currently has 9 satellites (104 classrooms) and 122 portable units (244 classrooms) on various school properties.

Future Options:

- Year round schools
- Double sessions
- Boundary adjustments
- Portable classrooms
- Bond

Our Board of Education is very frugal and conservative. It has never requested a bond dollar amount that would raise taxes to a point that would be detrimental to families.

Comment cards were passed out and feedback was requested from those in attendance. A copy of this comment card is attached to these minutes.

Questions were solicited from the SCC and PTSA members present.

Q. What should I tell my community members who wonder why the district can't implement a system of "pay as you go" instead of issuing bonds and borrowing money?

A. A good analogy would be to ask them if they could buy their homes straight out, with no financing. Issuing bonds helps the district to leverage dollars so that money can stay with kids in classrooms. To pay outright for new schools and other important projects would not be a practical way to deal with growing student populations. ASD leverages more money to our schools than any other

district in the State of Utah, and does so without disadvantaging families with burdensome tax bills.

Q. Where does the money come from to staff new schools?

A. The money to staff new schools is allocated to the district by the State Legislature through a maintenance and operations budget. Bonds are issued in order to, among other things, build new schools. WPU (Weighted People Unit) determines how much money goes to each school per student.

Mr. Spencer and Ms. Lindhout were thanked for their excellent presentation.

Mr. Whitaker spoke next regarding the new SCC requirement that schools create and document an internet safety plan for students. He went over our school report, a copy of which is attached to these minutes, and asked members if any additional items should be listed or deleted. It was decided that internet safety rules would be prominently displayed in all computer labs.

Committee member Amber Gardiner spoke regarding a presentation recently hosted at Lehi High School during which a professional spoke to parents regarding dangerous apps, etc. available on phones and computers that can potentially put students at risk. She will gather more information and follow up with the committee as soon as possible.

SCC Faculty Member Ellen Palsson next spoke on behalf of the MRJH counseling center regarding a needs assessment that is now ready to be sent out. The SCC is permitted to add 5 questions to the assessment. If anyone has a question they would like to add, please send your thoughts to the MRJH counseling center. Input from the community is welcomed.

A Trustland Budget breakdown, a copy of which is attached to these minutes, was emailed out to members a few weeks ago. It details the exact allocations for certified teachers and benefits, and the additional funds allocated to equipment as was proposed in September's SCC meeting.

The members were thanked for their attendance and participation. Members who have items they wish added to next month's agenda, please email them to Mr. Whitaker, Heather Morgan, Pete Swiderski, or Shelly May. With no further business to conduct, the meeting was adjourned at approximately 2:45 p.m. until the next regularly scheduled SCC meeting on Wednesday, November 19, 2015 at 1:30 p.m. in the Mountain Ridge Junior High Media Center.



Please share your feedback.

What schools do your children attend?

Keeping our Students Safe Online H.B. 213

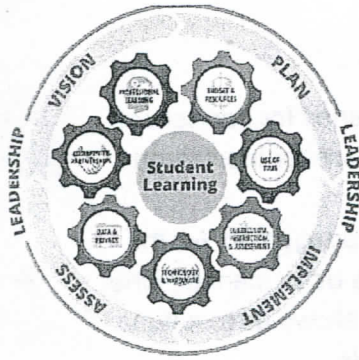
Alpine School District has adopted a vision of technology use around seven integrated gears that work together to help students learn. Online Safety and security is an important part of our model. To learn more about our model [click here](#).

HB 213 has asked community councils to play a more active role in this important work. [Click here for state information about Community Council responsibilities](#). This is a report to help Community Councils in their new responsibilities. It is organized around three areas of responsibility: technology use, student education, and parent education.

Technology Use in School- Filtering, Management, and Supervision

Filtering Information

- Alpine School District uses the UEN recommended iBoss content filtering system with the recommended K-12 configuration.
- We have different rule sets for elementary and secondary schools so that we can allow some sites in secondary schools without allowing them for elementary schools, although most blocked sites are blocked on all student and guest networks.
- In our elementary computer labs we have a special login for K-2 users which limits use to the sites directed by the teacher and restricts search engines. We cannot enable unique settings for each school to maintain their own list of allowed and blocked sites. Besides the technological and bandwidth resources this would take, more complexity causes more vulnerability in any security environment.
- The filter works by categorizing known internet content and then allowing us to block inappropriate categories such as pornography, social networking, gambling, weapons, adult content, gaming, etc. Many sites are uncategorized and are blocked on the student network. Secondly, the filter has a list of keywords that will create a block if used in searching or if the keyword is in the internet address.
- ASD has three different networks: staff (district or school owned staff devices), student (district or school owned student devices), and guest (all personal devices) network. The guest network has the same rule set as the student network.
- iPads - Last year to close a vulnerability with iPads and our old filter, we used the Mobicip browser on our iPads in many settings. This vulnerability has been fixed with our new iBoss filter. If you would like to continue to use Mobicip for additional security and management, please contact Technology. It will cost between \$4 and \$6 a device per year. Mobicip has extended our trial for 30 days so you can compare Mobicip to the installed browser.
- You-Tube and Social Media sites like Facebook and Twitter - These sites are open on the staff network and closed on all other networks. The only exception is for the high school Social Media class where they are opened just within the lab under supervision of the instructor.
- Google Images - Google images are allowed for users as part of Google. Our iBoss filter has enabled safe search for image searches.
- Weebly and Blogspot Pages - By default these sites are open for staff but closed for students and guests. We open individual sites for teachers who create class websites in these platforms. These sites are not allowed for students to create individual sites and blogs for school use. The district provides a managed blogging service called edublogs for student and teacher blogs and sites using the asdpages.org domain. Google Sites is also available.



Management Systems

- Desktop and Laptop - The Alpine School District currently is using a site license for LanSchool to manage some desktop and laptop devices. This allows the instructor to monitor the screens of users electronically as well as lock down certain screens.
- Google Apps Management - We are also heavily integrated with Chrome Management for the many ChromeBook and ChromeBox devices that are in use today. It allows us to manage what apps and service are available for users. For instance, this system is what allows us to set our student gmails to send and receive email only to teachers and other students.
- MDM - We are in the process of configuring a MDM (Mobile Device Management) system to give us more management of other mobile devices, especially iPads. This will allow teachers to have some visibility and control of student iPads while in use.

Supervision

- Teachers are asked to monitor students whenever they are online, either electronically or by walking around the classroom.
- Teachers should never put a student on a device with access to the internet in a place or situation where the student knows that the teacher cannot monitor their activity such as in a hallway or back corner of the room.
- Teachers should take special care when directing students to add art or photos to projects by directing them to safe collections of picture and art like kidzsearch or kids.nationalgeographic.com.
- When inappropriate content is accessed by a student or staff member (either seemingly by accident or on-purpose), the student or students should be removed from the dangerous situation and the school principal or administration should be notified. The device should be isolated and the Technology Office should be contacted. Beside working to fix any issue discovered, the Technology Office will work with the administration to gather information and take appropriate measures if the Acceptable Use Policy was violated.

What can the Community Council do?

- Ensure that K-2 students use the K-2 login and all other students use their unique login with their unique password.
- Ensure that student created web pages are made through the supported asdpages.org or Google Sites.
- Make sure the filtering is working on all school devices by assigning someone to test student devices on the student network.
- Learn what management systems are at use in your school and when it may be helpful for teachers to use them.
- Learn about and help develop school based practices and procedures to ensure student safety online.
- Provide resources for online supervision where needed.
- Make sure information is communicated to the staff on how to respond if inappropriate content is accessed.
- Review the following [presentation](#) for possible teacher training.

Student Education

Elementary Schools

Digital Citizenship is one of the standards for our elementary technology specialist teachers. You can see the many resources they have developed here. They include resources from NetSmartz, CommonSense media and other state and national resources.

- All teachers who go online should include digital citizenship as part of their regular instruction. The technology specialist is a great resource.

7th - 8th Grade

- Our Junior High Media teacher librarians have developed wonderful materials to help students develop digital citizenship skills that can be delivered as students rotate by class into the media center for an orientation.
- Specialty classes that use computers are great places for digital citizenship to be taught. These include Introduction to College and Career Readiness as well as Business and CTE classes.

9 - 12 Grade

- Each student is required to complete Computer Technology for high school graduation. This course includes standards specifically addressing digital citizenship topics. You can review the course standards here.
- Many other high school courses include the use of technology and present many opportunities to develop digital citizenship skills.

What can the Community Council do?

- Develop a plan to specifically address digital citizenship in your school. Learn from the elementary technology specialist teacher, teacher librarian, and/or computer teachers in your school what their current practice is and what topics they cover with which students. It would be wise to invite these specialists to your meeting when you discuss this.
- Decide how you might share resources with other teachers to incorporate digital citizenship into their classes as they use online resources.
- Decide if you would like to sponsor a school-wide initiative to increase awareness around these practices or issues.

Parent Education

- Many organizations provide great information for parents to help students stay safe when online at home. A few great resources are:
utahpta.org/netsafety netsafeutah.org/ utahnetsmartz.org/
- Has your school provided any information or resources to parents in the past concerning online safety practices and tools?
- Has your school provided any information to parent concerning the topics and information their students receive concerning digital citizenship?

What can the Community Council do?

- Decide how you may best share resources for digital citizenship and online safety with parents. Consider the role of the community council to provide options and resources without being prescriptive and compulsory. This may include newsletters and other communications, back to school nights, parent conferences, carnivals, and other school events.

School Report

Computers and Devices in the School for Student Use- List the devices and main uses (Office applications, research, presentations, CAD, Graphic Design, Curricular apps, etc.)

- Apple Computers - iMac, MacMini, or MacBook Pro stationary or mobile labs-
- Windows Computers - Windows based stationary or mobile labs-
- iPads - Classroom deployment or mobile carts-
- Chromebooks - Classroom deployment or mobile carts -
- Kindles -

Management - Are you using LanSchool or other management tools for devices or labs?

Supervision - What training has been given or is being planned to help teachers know how to best supervise students online and what to do if they become aware of inappropriate use.

Digital Citizenship Plan - How does your school manage rotation through the elementary lab or through the media center. What topics are addressed with each grade level? What other teachers cover Online Safety topics? Have you held any school wide training (white-ribbon activities, assemblies)

Parent Resources and Information- What information has been shared with parents about online safety at school? What resources for home online safety has been shared?

Policies - What are your policies for students bringing devices from home including computers, tablets, and phones?

Decision Making - How does the school balance access and safety appropriate for the grade levels at your school?

Guiding Principles - What does the administration see as important opportunities for our students related to constructive, proactive technology use? What does the administration see as the greatest threats for your students?

MRJH School Technology Report

Devices

- Computers (Desktop, Laptop, Apple, PC)
- iPads
- Chromebooks

Management

- Filters
- Software/Settings to prevent circumventing filters
- Students have a personal login used for every device so history can be tracked.

Supervision

- Teacher in Room (signs posted that students cannot be in lab without adult supervision)
- LAN school

Digital Citizenship

- NetSmartz training in CTE (7th and 9th grade)
- Digital Citizenship Lesson in Computer Tech (9th grade)
- Digital Citizenship Lesson in Media Center (8th grade)
- Online Predator simulation in Health (8th grade)

Parent Resources

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Policies

- AUP (acceptable use policy) required
- Rules posted in labs (only visit approved sites, no surfing the web, no games, etc...)

Decision-Making

- Teachers have to formally request access to blocked sites through district review
- We make decisions based on access to knowledge with understanding that this age is developmentally at risk for interest in inappropriate content



ALPINE SCHOOL DISTRICT

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DAVID STEPHENSON, ADMINISTRATOR OF PUBLIC RELATIONS

Date: September 18, 2015
TO: Mark Whitaker, Mountain Ridge Jr.
FROM: David Stephenson, Administrator of Public Relations
SUBJECT: Trust Land Funds for 2015-2016

Your school has been allocated \$ 92,066.00 for Trust Land Funds for Fiscal Year 2016. To place this budget in your school accounts, I need a breakdown on how your SCC has allocated it. Please return this memo with the amounts listed in the following accounts.

16.10.494.5420.1000.0131.000000.00	Certified Teacher (only if using a portion of an FTE)	\$ <u>23,200</u>
16.10.494.5420.1000.0135.000000.00	Hourly Certified	\$ <u>4,000</u>
16.10.494.5420.1000.0162.000000.00	Hourly Aide	\$ <u>21,000</u>
Benefits on above accounts @ 24.5%		\$ <u>11,800</u>
Health and Disability on FTE of Teacher (only if using a portion of an FTE, based on an individual, please call Teresa Newman 801-610-8532 after 9/28/15 for exact costs)		\$ <u>6,900</u>
16.10.494.5420.1000.0327.000000.00	Substitute Teachers-Kelly Services	\$ <u>4,800</u>
16.10.494.5420.1000.0331.000000.00	Contracted Services- Teachers (Professional development, Teacher conference registrations, teacher training)	\$ <u>7,000</u>
16.10.494.5420.1000.0571.000000.00	Travel/Admission (fieldtrips for students)	\$ <u>—</u>
16.10.494.5420.1000.0580.000000.00	Mileage Reimbursement (Mileage reimb. for teacher training, conferences, etc.)	\$ <u>—</u>
16.10.494.5420.1000.0610.000000.00	Supplies (General supplies, textbooks, library books, periodicals, audiovisual, software, repairs and maintenance & printing)	\$ <u>2,000</u>
16.10.494.5420.1000.0700.000000.00	Equipment (Furniture, technology related hardware & other equipment)	\$ <u>11,366</u>
Total of school grant \$ <u>92,066</u> (must total the same as listed above)		

Please return in district mail by October 1st to David Stephenson, so the funds can be allocated into your school accounts.

Your school has a carryover balance from FY15 of \$ 95.97. Please attach a separate sheet how your school would like FY15 carryover budgeted.

Added to equipment

Samuel Y. Jarman, Superintendent
Board of Education: John C. Burton, President; JoDee C. Sundberg, Vice-President;
Deborah C. Taylor, Wendy K. Hart, Paula H. Hill, Brian H. Halladay, S. Scott Carlson.