



School Community Council Meeting Minutes  
October 13, 2016

**In Attendance:**

Mark Whitaker	Lisa Gallagher	Amber Bonner
Kara Edwards	Ryan Nield	Amy Mullins
Sherry Kramer	Jose Carrillo	Joyce Harrison
Marie Pavich	Rachel Hoffman	Heather Morgan

**Excused:** Misty Purser, Michelle Bagley, Jaime Ward, Amber Gardiner

**SCC Co-Chair Heather Morgan** conducted the meeting and welcomed the committee members. A motion was made by Marie Pavich to approve the minutes from the September SCC meeting. The motion was seconded by Amber Bonner, all were in favor and the motion was unanimously carried.

**Principal Mr. Whitaker** spoke regarding digital citizenship. A new Utah law was passed by the legislature requiring SCC's to provide instruction regarding online safety. A MRJH School Technology Report and Digital Citizenship Plan was passed out to the committee members and discussed in detail. A copy of this Plan is attached to these minutes.

**SCC Co-Chair Heather Morgan** spoke regarding the Online Safety Meeting at Lehi Junior High on November 3<sup>rd</sup> at 6:30 p.m. It is a repeat of a presentation given last year which was very well received. Heather then passed around an FTC prepared booklet entitled "*Net Cetera – Chatting with Kids About Being Online*". A copy of this booklet is attached to these minutes. Copies will be ordered and provided to counselors to pass out during CCR's.

**SCC ASD Community Council Liaison Amy Mullins** will check with the district to see if cyberbullying is included in digital citizenship policies.

**Principal Mark Whitaker** next spoke about the Husky Den lesson the student's participated in during DEAR time this morning. He described our previous student wellness program, Hope Squad, and the transition to our new program Be the One (BT1). The philosophy behind BT1 is that everyone can be the one to recognize and report student wellness concerns. The Husky Den lesson was sent home to parents prior to its presentation to students so that they could have the opportunity to request their students not participate in the discussion and/or talk to their kids at home before the lesson was presented at school. The main point of the lesson was when in doubt; report any concerns you may have to school counselors or administration who will then communicate with parents.

The floor was opened for general discussion.

**SCC Members Amber Bonner and Kara Edwards** have bond signs in support of the ASD November bond initiative. Anyone wanting one please let them know. Amber urged the committee members to also inform their communities about Prop B. This proposed amendment to the Utah constitution would change how funding is distributed to SCC's. Currently, only Trustlands dividends are distributed. Prop B would allow for an additional 4% of principal to be distributed. Most agree that this would help schools without affecting the state budget. Amber told the members about a Facebook page with more information, *Vote YES on B*.

The members were thanked for their attendance and participation. Member who have items they wish added to next month's agenda, please email them to Mr. Whitaker, Heather Morgan, Lisa Gallagher, or Shelly May. With no further business to conduct, the meeting was adjourned at approximately 2:20 p.m. until the next regularly scheduled SCC meeting on Thursday, November 17, 2016 at 1:30 p.m. in the Mountain Ridge Junior High Media Center.

## MRJH School Technology Report and Digital Citizenship Plan

### Devices

- Computers (Desktop, Laptop, Apple, PC)
- iPads
- Chromebooks
- Personal Cell Phones

### Management

- Filters
- Software/Settings to prevent circumventing filters
- Students have a personal login used for every device so history can be tracked

### Supervision

- Teacher in Room (signs posted that students cannot be in lab without adult supervision)
- LAN school

### Digital Citizenship

- NetSmartz Lesson in CTE
- Digital Citizenship Lesson in Computer Tech
- Online Predator simulation in Health

### Parent Resources

- Community Safety Meetings

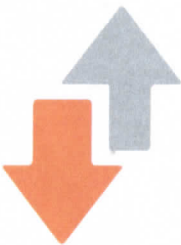
### Policies

- AUP (acceptable use policy) required
- Rules posted in labs (only visit approved sites, no surfing the web, no games, etc...)

### Decision-Making

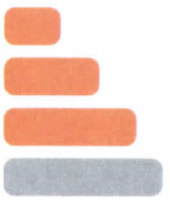
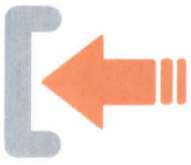
- Teachers have to formally request access to blocked sites through district review
- We make decisions based on access to knowledge with understanding that this age is developmentally at risk for interest in inappropriate content





# NET CETERA

Chatting with Kids About Being Online



# People of all ages are:

Communicating online is a way of life, yet it comes with certain risks:

- **Inappropriate conduct**

The online world can feel anonymous. Kids sometimes forget that they're still accountable for their actions.

- **Inappropriate contact**

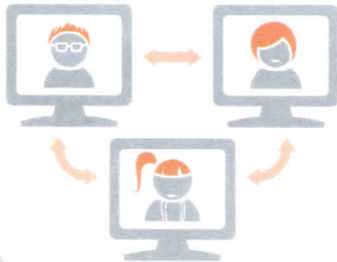
Some people online have bad intentions. They might be bullies, predators, hackers, or scammers.

- **Inappropriate content**

You may be concerned that your kids could find pornography, violence, or hate speech online.

Technology is constantly evolving. So are the risks associated with it. You can reduce these risks by talking to your kids about how they communicate — online and off — and encouraging them to think critically and act in a way they can be proud of.

connecting with friends and family online



downloading apps and accessing content



sharing what they're doing — and where they are



sharing photos and videos from mobile devices

building online profiles and reputations



**This guide from the Federal Trade Commission covers issues to raise with kids about living their lives online.**

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## ▶ TALKING TO YOUR KIDS

The best way to protect your kids online? Talk to them. While kids value the opinions of their peers, most tend to rely on their parents for help on the issues that matter most.

### Start early.

Young kids see their parents using all kinds of devices — and also might be playing games or watching shows on them. As soon as your child starts using a phone, mobile device, or computer, it's time to talk to them about online behavior and safety.

### Initiate conversations.

Even if your kids are comfortable approaching you, don't wait for them to start the conversation. Use everyday opportunities to talk to your kids about being online. For example, news stories about cyberbullying or texting while driving can spur a conversation with kids about their experiences and your expectations.



### Communicate your expectations.

Be honest about your expectations and how they apply in an online context. Communicating your values clearly can help your kids make smarter and more thoughtful decisions when they face tricky situations. For instance, be specific about what's off-limits — and what you consider to be unacceptable behavior.

### Be patient and supportive.

Resist the urge to rush through these conversations with your kids. Most kids need to hear information repeated, in small doses, for it to sink in. If you keep talking with your kids, your patience and persistence will pay off in the long run.

Work hard to keep the lines of communication open, even if you learn your kid has done something online that you find inappropriate.

Listening and taking their feelings into account helps keep conversations afloat. You may not have all the answers, and being honest about that can go a long way.

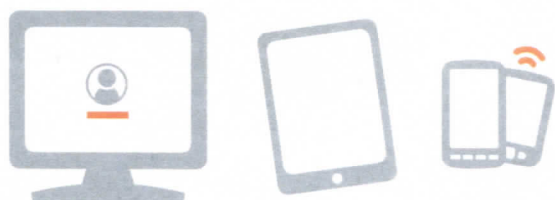
## ► COMMUNICATING AT DIFFERENT AGES

### Young Kids

#### Supervision is important.

When very young children start using mobile devices or a computer, they should be supervised closely by a parent or caregiver. If little kids aren't supervised online, they may stumble onto content that could scare or confuse them.

When you're comfortable that your young children are ready to explore on their own, it's still important to stay in close touch. You may want to restrict access to sites or apps that you've visited and know to be appropriate — at least in terms of their educational or entertainment value.



#### Consider parental controls.

If you're concerned about what your kids see online, consider tools with these features:



- **Filtering and blocking.** These tools limit access to certain sites, words, or images. Some products decide what's filtered; others leave that to parents. Some filters apply to websites; others to email and chat.
- **Blocking outgoing content.** This software prevents kids from sharing personal information online or via email.
- **Limiting time.** This software allows you to limit your kid's time online and set the time of day they can access the internet.
- **Browsers for kids.** These browsers filter words or images you don't want your kids to see.
- **Kid-oriented search engines.** These perform limited searches or filter search results for sites and material appropriate for kids.
- **Monitoring tools.** Software that alerts parents to online activity without blocking access. Some tools record the addresses of websites a child has visited; others provide a warning message when a kid visits certain sites. Monitoring tools can be used with or without a kid's knowledge.



## Tweens

Tweens need to feel “independent” but not alone as they start exploring on their own. Many 8- to 12-year-olds are adept at finding information online, but they still need guidance to help them understand which sources are trustworthy.

### Think about limits.

Consider setting limits on how long and how often they can be online — whether on computers, phones, or other mobile devices. For younger tweens, parental controls can be effective. However, many middle school kids have the technical know-how to get around those controls.



## Teens

Teens are forming their own values and beginning to take on the values of their peers. Many are eager to experience more independence from their parents. However, they need to learn how to exercise judgment about being safe online and act in accordance with their family ethic.

Teens have more internet access through mobile devices — as well as more time to themselves — so it isn't realistic for you to try to be in the same room when they're online. They need to know that you and other family members can ask them about what they're doing online.

## WHAT CAN YOU DO?

### Talk about credibility.

It's important to emphasize the concept of credibility. Even the most tech-savvy kids need to understand that:

- not everything they see on the internet is true
- people online may not be who they appear to be or say they are
- information or images they share can be seen far and wide
- once something is posted online, it's nearly impossible to “take it back”



### Talk about manners.

Because they don't see facial expressions, body language, and other visual cues, teens and tweens may feel free to do or say things online that they wouldn't offline. Remind them that real people with real feelings are behind profiles, screen names, and avatars.

### Talk about expectations.

When you talk to your kids, set reasonable expectations. Anticipate how you will react if you find out that they've done something online you don't approve of.

If your child confides in you about something scary or inappropriate they've encountered online, try to work together to prevent it from happening again.



## ▶ SOCIALIZING ONLINE

Kids share pictures, videos, thoughts, plans, and their whereabouts with friends, family, and sometimes, the world at large. Socializing online can help kids connect with others, but it's important to help your child learn how to navigate these spaces safely.

### Oversharing

Some pitfalls that come with online socializing are sharing too much information, or posting pictures, videos, or words that can damage a reputation or hurt someone's feelings. Applying real-world judgment and sense can help minimize those downsides.



## WHAT CAN YOU DO?

### Remind your kids that online actions have consequences.

The words kids write and the images they post have consequences offline.

- ▶ **Kids should post only what they're comfortable with others seeing.** Parts of your children's profiles may be seen by a broader audience than you — or they — are comfortable with, even if they use privacy settings. Encourage your kids to think about the language they use online, and to think before posting pictures and videos, or altering photos posted by someone else. Employers, college admissions officers, coaches, teachers, and the police may view these posts.

- ▶ **Remind kids that once they post it, they can't take it back.** Even if they delete the information from a site, they have little control over older versions that may be saved on other people's devices and may circulate online. And a message that's supposed to disappear from a friend's phone? There's software that lets them keep it.

### Tell kids to limit what they share.

- ▶ **Help your kids understand what information should stay private.** Tell them why it's important to keep some things — about themselves, family members, and friends — to themselves. Information like their Social Security number, street address, phone number, and family financial information is private and should stay that way.
- ▶ **Talk to your teens about avoiding sex talk online.** Teens who don't talk about sex with strangers online are less likely to come in contact with predators. In fact, researchers have found that predators usually don't pose as children or teens, and most teens who are contacted by adults they don't know find it creepy. Teens should not hesitate to ignore or block them, and trust their gut when something feels wrong.
- ▶ **Send group messages with care.** Suggest that your kids think about who needs to see their message before sending to multiple people.

### Limit access to your kids' profiles.

- ▶ **Use privacy settings.** Many social networking sites, chat, and video accounts have adjustable privacy settings, so you and your kids can restrict who has access to kids' profiles. Talk to your kids about the

importance of these settings, and your expectations for who should be allowed to view their profile.

- ▶ **Review your child's friends list.** Suggest that your kids limit online "friends" to people they actually know. Ask about who they're talking to online.

## Cyberbullying

Cyberbullying is bullying or harassment that happens online. It can happen in an email, a text message, an online game, or on a social networking site. It might involve rumors or images posted on someone's profile or circulated for others to see.

### WHAT CAN YOU DO? .....

#### Help prevent cyberbullying.

- ▶ **Talk to your kids about bullying.** Tell your kids that they can't hide behind the words they type and the images they post or send. Bullying is a lose-lose situation: Hurtful messages make the target feel bad, and they make the sender look bad. Often they can bring scorn from peers and punishment from authorities.
- ▶ **Tell your kids to talk to you about bullying, too.** Ask your kids to let you know if an online message or image makes them feel threatened or hurt.

- ▶ **Recognize the signs of a cyberbully.** Cyberbullying often involves mean-spirited comments. Check out your kid's social networking pages from time to time to see what you find.



Could your kid be the bully? Look for signs of bullying behavior, such as creating mean images of another kid.

- ▶ **Help stop cyberbullying.** Most kids don't bully, and there's no reason for anyone to put up with it. If your kids see cyberbullying happening to someone else, encourage them to try to stop it by telling the bully to stop, and by not engaging or forwarding anything. One way to help stop bullying online is to report it to the site or network where you see it.

#### What to do about a cyberbully.

- ▶ **Don't react to the bully.** If your child is targeted by a cyberbully, keep a cool head. Remind your child that most people realize bullying is wrong. Tell your child not to respond in kind. Instead, encourage your kid to work with you to save the evidence and talk to you about it. If the bullying persists, share the record with school officials or local law enforcement.
- ▶ **Protect your child's profile.** If your child finds a profile that was created or altered without their permission, contact the site to have it taken down.
- ▶ **Block or delete the bully.** Delete the bully from friends lists or block their user name, email address, and phone number.



## ▶ USING MOBILE DEVICES

What age is appropriate for a kid to have a phone or a mobile device? That's something for you and your family to decide. Consider your kid's age, personality, maturity, and your family's circumstances.

### WHAT CAN YOU DO? .....

#### Phones, Features, and Options

##### Decide on the right options and features.

Your wireless company and mobile phone should give you some choices for privacy settings and child safety controls. Most carriers allow parents to turn off features like web access, texting, or downloading.

Some cell phones are made especially for children. They're designed to be easy to use, and have features like limited internet access, minute management, number privacy, and emergency buttons.

##### Get smart about smartphones.

Many phones offer web access and mobile apps. If your children are going to use a phone and you're concerned about what they might find online, choose a phone with limited internet access or turn on web filtering.



##### Get familiar with location-based services.



Many mobile phones have GPS technology installed. Kids with these phones can pinpoint where their friends are — and be pinpointed by their friends. Tell your kids to limit these features so they're not broadcasting their location to the world. Explain that there can be downsides to letting anyone and everyone know where they are. In addition, some carriers offer GPS services that let parents map their kid's location.

##### Password-protect phones.

A password, numeric code, gesture, or fingerprint can lock a phone from intruders. Not only can this prevent "pocket-dialing," but it also can help keep information and photos from falling into the wrong hands.

#### Develop Rules

##### Explain what you expect.

Talk to your kids about when and where it's appropriate to use their phones and other mobile devices. You also may want to establish rules for responsible use. Do you allow calls, texting, or playing games on apps at the dinner table? Do you have rules about cell phone use at night? Should they give you their phones while they're doing homework, or when they're supposed to be sleeping?

##### Set an example.

It's illegal to drive while texting or talking on the phone without a hands-free device in most states, but it's dangerous everywhere. Set an example for your kids, and talk to them about the dangers and consequences of distracted driving.



## Mobile Sharing and Networking

Socializing and sharing on-the-go can foster creativity and fun, but could cause problems related to personal reputation and safety.

### Use care when sharing photos and videos.

Most mobile phones have camera and video capability, making it easy for teens to capture and share every moment. Encourage kids to get permission from the photographer or the person in the shot before posting videos or photos. It's easier to be smart upfront about what media they share than to do damage control later.



### Use good judgment with social networking from a mobile device.

The filters you've installed on your home computer won't limit what kids can do on a mobile device. Talk to your teens about using good sense when they're social networking from their phones, too.

## Mobile Apps

### What should I know about apps?

Apps might:

- collect and share personal information
- let your kids spend real money — even if the app is free
- include ads
- link to social media

But the apps might not tell you they're doing it.

### WHAT CAN YOU DO?

Here's what you and your kids can do to learn about an app before you download it:

- ▶ look at screen shots
- ▶ read the description, content rating, and user reviews
- ▶ do some research on the developer, including outside reviews from sources you respect
- ▶ check what information the app collects



## Can I restrict how my kids use apps?

Before you pass the phone or tablet to your kids, take a look at the settings. You may be able to:

- ▶ **restrict content** to what's right for your kid's age
- ▶ **set a password** so apps can't be downloaded without it, and kids can't buy stuff without it
- ▶ **turn off Wi-Fi and data services** or put the phone in airplane mode so it can't connect to the internet

The best way to keep up with kids' apps is to try them out yourself, and talk to your kids about your rules for buying and using apps.

## Texting

### Encourage manners.

If your kids are texting, encourage them to respect others. Texting shorthand can lead to misunderstandings. Tell them to think about how a text message might be read and understood before they send it.



### Safeguard privacy.

Remind your kids to:

- ▶ ignore texts from people they don't know
- ▶ learn how to block numbers from their cell phone
- ▶ avoid posting their cell phone number online
- ▶ never provide personal or financial information in response to a text

## Recognize text message spam.

Help your kids recognize text message spam and explain the consequences:

- it often uses the promise of free gifts — or asks you to verify account information — to get you to reveal personal information
- it can lead to unwanted charges on your cell phone bill
- it can slow cell phone performance

## WHAT CAN YOU DO?

Review your cell phone bill for unauthorized charges, and report them to your carrier. Tell your kids:

- ▶ **to delete messages that ask for personal information** — even if there's a promise of a free gift. Legitimate companies don't ask for information like account numbers or passwords by email or text.
- ▶ **not to reply to — or click on — links in the message.** Links can install malware and take you to spoof sites that look real, but that exist to steal your information.

## Sexting

Sending or forwarding sexually explicit photos, videos, or messages from a mobile device is known as "sexting." Tell your kids not to do it. In addition to risking their reputation and their friendships, they could be breaking the law if they create, forward, or even save this kind of message. Teens may be less likely to make a bad choice if they know the consequences.

## ▶ MAKING COMPUTER SECURITY A HABIT

The security of your computer, phone, and other mobile devices can affect the safety of your online experience — and that of your kids. Malware could allow someone to steal your family's personal or financial information. Malware is software that can:

- install viruses
- monitor or control your computer use
- send unwanted pop-up ads
- redirect your device to websites you're not looking for
- record your keystrokes



### WHAT CAN YOU DO?

- ▶ **Use security software and keep it updated.** Well-known companies offer plenty of free options. Set the software to update automatically.
- ▶ **Keep your operating system and web browser up-to-date.** Hackers take advantage of software that doesn't have the latest security updates. You also can customize the built-in security and privacy settings in your operating system or browser. Check the Tools or Options menus to explore your choices. While you're at it, keep your apps updated, too.

## Teaching Kids Computer Security

Talk to your kids about how they can help protect their devices and your family's personal information.

### Create strong passwords, and keep them private.

The longer the password, the harder it is to crack. Date of birth, login name, or common words are not safe passwords. Ask your kids to be creative and come up with different passwords for different accounts.

It may be tempting to re-use the same password, but if it's stolen, hackers can use it to access other accounts. Kids also can protect their passwords by not sharing them with anyone, including their friends.

### Don't provide personal or financial information unless the website is secure.

If you or your kids send messages, share photos, use social networks, or bank online, you're sending personal information over the internet. Teach your kids: if the URL doesn't start with **https**, don't enter any personal information. That "s" stands for secure. It means the information you're sending is encrypted and protected.



### Watch out for "free" stuff.

Free games, apps, music, and other downloads can hide malware. Don't download anything unless you trust the source. Teach your kids how to recognize reputable sources.



## Be cautious about P2P file-sharing.

Some kids share music, games, or software online. Peer-to-peer (P2P) file-sharing allows people to share these kinds of files through an informal network of computers running the same software.



Sometimes spyware, malware, or pornography can be hidden in a shared file. If your kids download copyrighted material, you could be subject to legal action. It's important to talk to your kids about the security and other risks involved with file-sharing.

- ▶ **Install file-sharing software properly.** Check the default settings so that nothing private is shared. By default, almost all P2P file-sharing applications will share files in your "Downloads" or "Shared" folders.

If you save personal files in shared folders, other P2P users may access files you don't mean to share — including private documents like your tax returns or other financial documents.

- ▶ **Use security software to scan files.** Before your kids open or play any downloaded file, use security software to scan it. Make sure the security software is up-to-date and running.

## Using Public Wi-Fi Securely

Many public places — like coffee shops, libraries, and airports — offer Wi-Fi hotspots. These hotspots can be convenient, but they're often not secure. That could make it easy for someone else to access your family's online accounts or steal your personal information — including private documents, photos, and passwords.

### WHAT CAN YOU DO?

#### Use secure Wi-Fi networks.

Secure networks use encryption, which protects the information you send online by scrambling it so others can't access it. You can be sure that a network is secure only if you're asked to provide a **WPA** or **WPA2** password.



Tell your kids if they're not asked for a password, they shouldn't use that network to sign in to accounts or send any personal information. And don't assume that a Wi-Fi hotspot uses encryption: most of them don't.

#### Use secure websites.

A secure site will encrypt your information while you are signed in to it — even if the network doesn't. How will your kids know if a site is secure? Tell them to look for **https** in the web address of every page they visit — not just when they log in. The "s" stands for secure.

#### Don't stay permanently signed in to accounts.

Recommend that your kids log out when they've finished using a site.

## Phishing Scams

Phishing is when scam artists send texts, emails, or pop-up messages to get people to share their personal and financial information. Scammers use this information to access your accounts, steal your identity, and commit fraud.

### WHAT CAN YOU DO?

Here's how you and your kids can avoid getting tricked by scam artists.

- ▶ **Don't reply to texts, emails, or pop-up messages that ask for personal or financial information**, and don't click on any links in the message.
- ▶ **Be cautious about opening any attachments** or downloading any files from emails you receive, regardless of who sent them. Unexpected files may contain viruses that your friends or family members didn't know were there.
- ▶ **Get your kids involved**, so they can develop their scam "antennas" and careful internet habits. Look for teachable moments — if you get a phishing message, show it to your kids to help them understand that things aren't always what they seem.

### How to report phishing scams.

Forward phishing emails to **spam@uce.gov**. They will be added to a database that law enforcement agencies use to pursue investigations. If you or your kids were tricked by a phishing scam, file a complaint at **ftc.gov/complaint**.

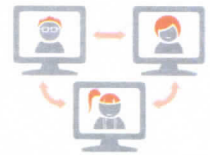
## ▶ PROTECTING YOUR CHILD'S PRIVACY

As a parent, you have control over the personal information companies collect online from your kids under 13. The Children's Online Privacy Protection Act (COPPA) gives you tools to do that.

The Federal Trade Commission enforces the COPPA Rule. If a site or service is covered by COPPA, it has to get your consent before collecting personal information from your child and it has to honor your choices about how that information is used.

### What is COPPA?

The COPPA Rule was put in place to protect kids' personal information on websites and online services — including apps — that are directed to children under 13. The Rule also applies to a general audience site that knows it's collecting personal information from kids that age.



COPPA requires those sites and services to notify parents directly and get their approval before they collect, use, or disclose a child's personal information.

### Personal information in the world of COPPA includes a kid's:

- name
- phone number or email address
- address
- physical whereabouts
- photos, videos, and audio recordings of the child
- persistent identifiers, like IP addresses, that can be used to track a child's activities over time and across different websites and online services

### How Does COPPA Work?

Let's say your child wants to use features on a site or download an app that collects their personal information. Before they can, you should get a plain language notice about what information the site will collect, how it will use it, and how you can provide your consent.

The notice should link to a privacy policy that's easy to understand. The privacy policy must give details about the kind of information the site collects, and what it might do with the information — say, if it plans to use the information to target advertising to a child, or give or sell the information to other companies. In addition, the policy should tell you how to contact someone who can answer your questions.

Sites and services have some flexibility in how they get your consent. For example, some may ask you to send back a permission slip.

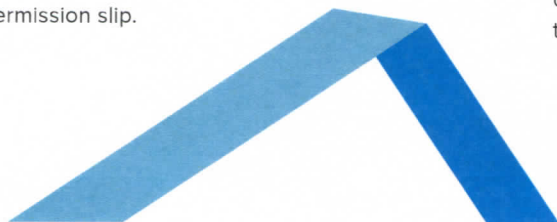
Others may have a toll-free number you can call. If you agree to let the site or service collect personal information from your child, it has a legal obligation to keep it secure.

### What Are Your Choices?

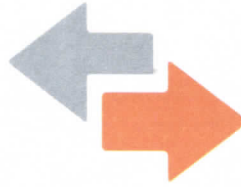
- ▶ **Understand the site's information practices.** Start by reading how the company plans to use your child's information.
- ▶ **Be picky with your permission.** Decide how much consent you want to give. For example, you might give the company permission to collect your child's personal information, but not allow it to share that information with others.
- ▶ **Know your rights.** Once you give a site or service permission to collect personal information from your child, you're still in control. As the parent, you have the right to review the information collected about your child. If you ask to see the information, keep in mind that website operators need to make sure you are the parent before providing you access. You also have the right to retract your consent any time, and to have information collected about your child deleted.

### What if it looks like a site or service is breaking the rules?

If you think a site has collected information from your kids or marketed to them in a way that violates the law, report it to the FTC at [ftc.gov/complaint](https://www.ftc.gov/complaint).







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