

**MINUTES**  
**OJHS School Community Council**  
**September 7, 2016**  
**3:15 p.m. OJHS Conference Room**

Members Present

Parents: Cathy Ambrose (PTSA), Reina Hall, Klea Harris, Brian Jensen, Regina Ortiz, Andrea Wilson

Teachers: Ashley Belnap, Krystin Carter, Brian Jolley, Jake Sigafus

Excused: Andrea Mangum, Glen Westbroek

- **Celebrate OJHS**

Mr. Jolley asked the question to the board, "Why have confidence in Orem Junior"? Responses were:

- Teachers care about the students
- Safe and respectful environment for students
- High year end testing scores
- Students strive to be the best they can
- Teachers want to improve their teaching to help students achieve
- Teachers convey a positive attitude about OJH
- Collaboration culture has made a family like atmosphere among the teachers/staff which make them better as teachers
- 97.8% of our students went on the high school to graduate as well as being prepared for post high school

- **Vote for SCC Chair and Vice Chair**

It was proposed by Klea Harris to nominate Andrea Wilson (parent) as Chairperson for 2016-2017. Reina Ortiz 2<sup>nd</sup> the motion. The board voted unanimously supporting the motion.

It was proposed by Ashley Belnap to nominate Jake Sigafus as Vice Chairperson (teacher). Andrea Wilson 2<sup>nd</sup> the motion. The board voted unanimously supporting the motion.

- **Budget Review**

Mr. Jolley is projecting the budget to be around \$60,000. More information will be available at October's meeting.

Other items to be considered for the budget are:

- Money for collaboration
- Class fieldtrips
- Sound systems/projectors for computer labs 3 and 64

- **Dialogue on what we want to focus on this year**

What is the best thing for our students? Some ideas were:

- FLEX clubs involving StuCo and/or LIA
- Question 4: *How will we respond to students who already know it?* What can we do for those students?
- Positive behavior intervention
- Rick Stevenson 5,000 Days Project documentary could be shown during FLEX, before and after school
- Support the Grade to Success program started by Rachel Quintana

**Amendment B:** Cathy Ambrose brought to the boards attention Amendment B that is on the ballot for November 8.

Utah has an abundance of natural resources. As these resources are extracted, they are taxed which can amount to tens of millions of dollars each year. The money goes into a general fund and is spent as it is earned. Amendment B would direct those revenues into a trust fund that will eventually get large enough that the interest alone can sustain many government programs, especially education. The legislature has already established a Permanent State Trust Fund, and once voters approve Constitutional Amendment B, lawmakers can begin building the fund with severance tax money.

Jake Sigafus made the motion to adjourn. Krystin Carter 2<sup>nd</sup> the motion. Meeting adjourned at 4:05 p.m.

Any action items for the agenda, please contact Andrea Wilson ([andreawilson32@gmail.com](mailto:andreawilson32@gmail.com))

**MINUTES APPROVED, NOVEMBER 2, 2016**

**MINUTES**  
**OJHS School Community Council**  
**November 2, 2016**  
**3:15 p.m. OJHS Conference Room**

*Members Present*

Parents: Jennifer Fitzgerald (District SCC), Brian Jensen, Andrea Mangum

Teachers: Ashley Belnap, Krystin Carter, MarLynn Gardner, Brian Jolley, Jake Sigafus, Glen Westbroek,  
Curtis Winters

Excused: Reina Hall, Andrea Wilson

- **Approve Minutes from September 7, 2016 meeting**

Brian Jensen made the motion to approve the minutes from the September 7, 2016 SCC meeting. Brian Jolley seconded the motion. The board voted unanimously supporting the motion.

- **Celebrate OJHS**

Through Trustland funding, the science department purchased a weather station. The tower is on top of the new gym. It will be going "live" online soon. There will be a link on the OJHS homepage to access all the current weather info. The link is <http://tinyurl.com/ojhweather>

Grades to Success is a program developed and ran by Rachel Quintana. It encourages students to not only raise their grades but to become involved and participate in school activities, doing service for others, make a connection with their teachers, and by setting goals to become successful in school. When they earn money they can spend it the in-school store that Ms. Quintana has set up. All students are encouraged to participate.

- **Summer Collaboration Reports**

*Fine Arts:* Mr. Winters collaborated this summer with other junior high orchestra teachers in the district. They began creating a structure of assessments for their beginning students, and a new rubric scoring system for testing. Mr. Winters reported that this has been a great beginning and has seen an improvement with students.

*Social Studies:* Social Studies Department spent 6 days over the summer revamping question 2 "How will we know what students have learned?" and they also changed the standard for grading. Students receive a unit card so they know the standards they need to pass. Students either get one's or a zero. If they receive a one they are 80% proficient and the only letter grades given are A, B, C or I's. Each student has the choice to achieve the grade they want.

- **Counseling Office Report**

November 15: CCR's begin for all 9<sup>th</sup> grade students

November 17: Comp Guidance Review

Hope Squad: Had a constructive group retreat where a suicide survivor spoke to them.

Bradley Group: The Bradley Group is a grief group from BYU who have very effectively worked with our students who have recently dealt with a death of a loved one. They meet with our students every other Friday. There are currently 15 students involved with the group.

- **Data Review**

We are receiving better information from SAGE testing data. Data compares Orem Jr. to other junior highs in the state that our in the same demographic group. Language Arts proficiency results were 36.2% with a growth score of 51. Math proficient results were at 37.4% with a growth score of 42.5. Science proficient results were 39.5 % with a growth rate of 46. Mr. Jolley will meet with each of the above departments to discuss the data results which should be beneficial to them.

- Jennifer Fitzgerald (District SCC) wanted to add to next month's agenda a discussion on what is our school doing about cyberbullying? She also wanted to make sure that our webpage met all the state SCC guidelines, which we are current and compliant.

- **Action Item—Discuss and approve budget revision from Equipment to Professional Development**

Two budgets have been overspent. Hourly Certified Salary Budget -\$2,267.40 and Benefits Budget -\$1,1178.90 totaling to -\$3,446.30. Krystin Carter-Sanchez made the motion to move \$5,446.30 which includes an additional \$2,000.00 out of Computer Equipment Budget and move it to the two accounts to cover overages. Andrea Mangum seconded the motion. The board voted unanimously supporting the motion.

Glen Westbroek made the motion to adjourn. Brian Jolley 2<sup>nd</sup> the motion. Meeting adjourned at 4:07 p.m.

Any action items for the agenda, please contact Andrea Wilson ([andreawilson32@gmail.com](mailto:andreawilson32@gmail.com))

**MINUTES APPROVED: January 10, 2017**

**MINUTES**  
**OJHS School Community Council**  
**January 10, 2017**  
**3:15 p.m. OJHS Conference Room**

Members Present

Parents: Reina Hall, Klea Harris, Brian Jensen, Andrea Wilson

Teachers: Ashley Belnap, Krystin Carter, Brian Jolley, Jake Sigafus, Glen Westbroek

Excused: Andrea Mangum, Regina Ortiz

- **Approve Minutes from November 2, 2016 meeting**

Krystin Carter made the motion to approve the minutes from the November 2, 2016 SCC meeting. Jake Sigafus seconded the motion. The board voted unanimously supporting the motion.

- **Celebrate OJHS**

At the end of term 1 there were ten ninth grade students who were not on track to graduate. This number has dropped from previous years. Teachers are continually making progress in helping students earn the needed credits so when students do move on to high school they are not credit deficient.

- **Collaboration Incentive Presentations**

The following group presented to the board: Special Ed Department (Kristen Robinson and Cassidy Ulrich).

- **Budget Review**

There is \$17,732.28 remaining in the budget. This does not reflect the transfer changes that were approved at last month's meeting.

- **Mini Grants**

The following teachers submitted applications for classroom mini-grants

- Science Investigators (Westbroek) requested \$650 for 2 fieldtrips (Timpanogos Cave/Thanksgiving Point Museum of ancient life)
- PE Department (Bilbao) requested \$818.11 for weight lifting equipment to use for weight training and sports aerobic classes
- Ron King requested \$975 to prepare and produce math instructional videos
- Michelle Jensen requested \$240 for 2 math activities
- Mr. Sigafus, Hanney, and Westbroek requested \$4,000 to cover expenses to attend the ISTE Conference this June in San Antonio

It was proposed to fund all the above requests and to give the PE Department twice the amount they were requesting. It was also motioned to approve the transfer of the necessary money from Software, Computer Equipment and Activity Field Trips accounts to Hourly Certified Salary and Professional Development accounts. Ashley Belnap made the motion and Klea Harris seconded the motion. The board voted unanimously to approve the expenditures and transfer of funds.

- **School Safe Use Technology Plan Approval**

Mr. Jolley presented to the board 2016- Keeping Our Students Safe Online H.B.213. The board reviewed the information and suggested additions to the document. Mr. Jolley will have that document updated to approve at the next board meeting.

- **Accreditation Visit April 24-25**

The Accreditation Team would like to meet with SCC and PTSA over lunch. We will pass on to the board a specific day and time when that information comes available.

Glen Westbroek made the motion to adjourn. Krystin Carter 2<sup>nd</sup> the motion. Meeting adjourned at 4:12 p.m.

**MINUTES APPROVED: February 1, 2017**

**MINUTES**  
**OJHS School Community Council**  
**January 10, 2017**  
**3:15 p.m. OJHS Conference Room**

Members Present

Parents: Reina Hall, Klea Harris, Brian Jensen, Andrea Wilson

Teachers: Ashley Belnap, Krystin Carter, Brian Jolley, Jake Sigafus, Glen Westbroek

Excused: Andrea Mangum, Regina Ortiz

- **Approve Minutes from November 2, 2016 meeting**

Krystin Carter made the motion to approve the minutes from the November 2, 2016 SCC meeting. Jake Sigafus seconded the motion. The board voted unanimously supporting the motion.

- **Celebrate OJHS**

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It was proposed to fund all the above requests and to give the PE Department twice the amount they were requesting. It was also motioned to approve the transfer of the necessary money from Software, Computer Equipment and Activity Field Trips accounts to Hourly Certified Salary and Professional Development accounts. Ashley Belnap made the motion and Klea Harris seconded the motion. The board voted unanimously to approve the expenditures and transfer of funds.

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Glen Westbroek made the motion to adjourn. Krystin Carter 2<sup>nd</sup> the motion. Meeting adjourned at 4:12 p.m.

**MINUTES APPROVED: February 1, 2017**

**MINUTES**  
**OJHS School Community Council**  
**February 1, 2017**  
**3:15 p.m. OJHS Conference Room**

Members Present

Parents: Cathy Ambrose, Brian Jensen, Andrea Mangum, Andrea Wilson  
Teachers: Ashley Belnap, Brian Jolley, Jake Sigafus, Glen Westbroek  
Excused: Reina Hall

- **Approve Minutes from January 10, 2017 meeting**

Glen Westbroek made the motion to approve the minutes from the January 10, 2017 SCC meeting. Brian Jolley seconded the motion. The board voted unanimously supporting the motion.

- **Celebrate OJHS**

- It was suggested from a past SCC meeting that more clubs should meet during FLEX so the Social Studies Department will begin having a "History Club" that will meet on Tuesdays.
- A 9<sup>th</sup> grade OJH Biology student wrote a webpage for Wikipedia. The page was reviewed by the Wikipedia editors and published.
- Social Study Department has a challenge to spend 30 minutes a week in another teachers' classroom for ideas and that "aha moment" that they could share and use as a department.
- StuCo raised \$3,000 to donate to Sub for Santa and they collected 2,000 lbs. of canned goods that was donated to Tabitha's Way.
- LIA collected over 100 items of warm clothing and 400 stuffed animals that was donated to The Women in Crisis Shelter.
- Jake Sigafus stepped in for our OJH Admin who were all out for two days. He expressed an appreciation for all our Administrators for what they do and the situations they handle.

- **Budget Update**

\$ 2,156	Subs (Professional Development)
1,101	Computer Equipment
892	Fieldtrips
<u>320</u>	Materials and Supplies
\$ 4,469	Remaining balance

- **Mini Grant Approval**

The following teachers submitted applications for classroom mini-grants

- Michelle Jensen: \$560.00 to replace classroom calculators
- Science Department: \$1,328.00 for swivel robot with iPad that would record teacher while teaching. That recorded information could be discussed in team collaboration.

The board recommended to spend the money on the calculators and to wait to see if the budget allowed the purchase of the swivel robot.

- **School Safe Use Technology Plan-Approve final draft**

The final draft was emailed to all board members to look over before today's meeting. Board members agreed that the document looked good and the needed changes had been completed. Brian Jensen made the motion to approve 2016 - Keeping our Students Safe Online H.B. 213. Andrea Wilson seconded the motion. The board voted unanimously supporting the motion.

- **Dialogue 2017-18 plan and expenditures**

Our Trustland budget for 2017-18 is projected to be around \$85,000, which is a significant increase. What are our goals and how do we support student learning? We want to continue having a high level of learning for students, keeping on the upward trend of proficiency and growth. Areas of focus should be 1-Professional Development/PLC Training; 2-Summer Collaboration; 3-Technology; 4-grants; 5-Materials and Supplies; 6-Fieldtips

Cathy Ambrose, Orem Jr. PTSA President, commented that PTSA and SCC should work together and have the same goals.

Glen Westbroek made the motion to adjourn. Meeting adjourned at 4:07 p.m.

**MINUTES APPROVED: February 28, 2017**

**MINUTES**  
**OJHS School Community Council**  
**February 28, 2017**  
**3:15 p.m. OJHS Conference Room**

Members Present

Parents: Cathy Ambrose, Reina Hall, Brian Jensen, Andrea Mangum, Andrea Wilson

Teachers: Ashley Belnap, Brian Jolley, Krystin Sanchez, Glen Westbroek

Excused: Jake Sigafus

- **Approve Minutes from February 1, 2017 meeting**

Ashley Belnap made the motion to approve the minutes from the February 1, 2017 SCC meeting. Kystin Sanchez seconded the motion. The board voted unanimously supporting the motion.

- **Final Grant Approval for 2016-17**

There is around \$2,700 remaining in this year's budget. Brian Jolley proposed to purchase instrument needs for Orchestra/Band. Glen Westbroek seconded the motion.

- **Finalize plan for 2017-18**

In keeping with our areas of focus, the following budget was proposed.

<b>Salaries and Employee Benefits</b>	<b>\$28,575</b>
➤ Cost to pay teachers to collaborate together to create standards, assessments and interventions on essential standards and to prepare extension activities for FLEX	
<b>Professional and Technical Services</b>	<b>\$11,683</b>
➤ Cost of subs and Professional Development registrations	
<b>Travel</b>	<b>\$ 9,410</b>
➤ Cost for buses for student extension activities and travel costs for teacher professional development	
<b>General Supplies</b>	<b>\$ 6,000</b>
➤ Materials to run intervention and extension programs	
<b>Software</b>	<b>\$ 1,000</b>
➤ Software programs used in classrooms to improve instruction and to help teachers collect and analyze assessment results	
<b>Equipment</b>	<b>\$28,965</b>
➤ Technology for social studies, science, math and other technology for various departments	
<b>TOTAL</b>	<b>\$85,633</b>

Brian Jolley made the motion to approve the proposed Trustland Budget for 2017-18. Reina Hall seconded the motion. The board voted unanimously supporting the motion.

Glen Westbroek made the motion to adjourn. Meeting adjourned at 4:05 p.m.